



# Board of County Commissioners Agenda Request



**Requested Meeting Date:** 11-28-23

**Title of Item:** Sponsorship Resolution for City of McGregor LRIP Project

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> John Welle		<b>Department:</b> Highway Department
<b>Presenter (Name and Title):</b> NA		<b>Estimated Time Needed:</b> NA
<b>Summary of Issue:</b> <p>The 2023 Legislature appropriated \$102.967 million to the Local Road Improvement Program (LRIP) as part of the bonding bill. These funds are available to fund improvements on city, township, and county roads throughout Minnesota. Grant applications are currently being accepted by the Minnesota Department of Transportation for eligible local projects through December 8, 2023. Applications from cities and townships are required to be sponsored by their county.</p> <p>Attached is a sponsorship resolution for a project on Industrial Drive in the City of McGregor.</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Request approval of the attached resolution.		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

**RESOLUTION OF SUPPORT FOR AND AGREEMENT TO SPONSOR THE CITY OF MCGREGOR  
PURSUIT OF 2024 LOCAL ROAD IMPROVEMENT PROGRAM FUNDING FROM MNDOT FOR  
CONSTRUCTION OF CITY STREET IMPROVEMENT PROJECT**

**WHEREAS**, \$102.967 million in LRIP funding is available, with a cap of \$1.5 million for each project, and

**WHEREAS**, McGregor is a non-state aid city and non-state aid cities must have a county sponsor, and

**WHEREAS**, City has requested county sponsorship for this project by Resolution, and

**WHEREAS**, Project limits are shown within the City limits as shown on the Map and the City is responsible for this project,

**WHEREAS**, the City understands that it will be responsible for all costs not covered by LRIP including but not limited to consultant engineering, right-of-way acquisition, construction administration and inspection, utility construction, as well as construction costs above the LRIP award, and

**WHEREAS**, the City has agreed to maintain such improvements for the life of the improvements, and

**NOW THEREFORE BE IT RESOLVED,**

1. The County agrees to act as project sponsor for the project should the township or non-state aid city be awarded LRIP funds, and that such sponsorship shall include the following responsibilities:
  - Be the fiscal agent on behalf of the community and have funds flow from MnDOT to the county to the contractor
  - Request SAP/SP number for the project
  - Ensure the project meets milestones and dates
  - Assist local agency in execution of a grant agreement
  - Develop, review and/or approve the plan
  - Submit plan, engineer's estimate, and proposal to the DSAE
  - Advertise, let and award the project
  - Submit pay requests to State Aid
  - Communicate progress and updates with the DSAEs and State Aid State Programs Engineer
  - Ensure that the project receives adequate supervision and inspection
  - Assist with project closeout.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}**  
**COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 28<sup>th</sup> day of November 2023, and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 28<sup>th</sup> day of November 2023**

---

Jessica Seibert  
County Administrator